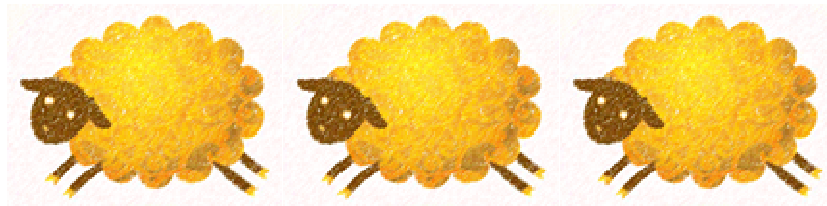




**GREAT ROLLRIGHT CE PRIMARY SCHOOL**  
Church End, Great Rollright, Oxon, OX7 5SA 01608 737202  
Head Teacher – Miss Michelle Hastings



# Volunteers Handbook



Thank you for volunteering to help at  
our school.  
We hope you will find the information in  
this booklet useful.

The value of LOVE is visible in every area of school life, and our strong inclusive community is strengthened by our other Christian Values of COURAGE, RESPECT and TRUTH.



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## Our Vision

**As the Good Shepherd tends his sheep, so we nurture our children in a safe, secure environment to ensure they thrive and fulfil their potential as good shepherds of the future.**

**The value of LOVE is visible in every area of school life. Our inclusive community is bound together with this golden thread and is further strengthened by the Christian values of COURAGE, RESPECT and TRUTH.**

As a church school, our school vision is rooted in a Christian narrative, the story of the Good Shepherd (John 10) and The Parable of the Lost Sheep (Luke 15, Matthew 18). The story encapsulates perfectly what we think is special about our school — just as the Shepherd gives his all to secure the safety of every last sheep and help them thrive, so our staff give their all to create a safe, loving environment for every pupil, so they can fulfil their potential. We teach the children to identify with the sheep, and feel safe and unconditionally loved; but also to identify with the Shepherd, and appreciate how far each of us can be expected to go for the good of all.

## Our Values

**Love** is our over- arching value and is reflected throughout school life. Children at our school are well known as individuals; we aim to support every child in whatever way they need. We teach and nurture respect and inclusion and work hard to celebrate diversity.

*I give you a new commandment, that you love one another. Just as I have loved you, you also should love one another.*

*John 13:34-35*

**Courage** is reflected in how we enable children to cope with the challenge of new learning, how we support them to develop a growth mindset and how we encourage them to express their opinions confidently.

*Be on your guard; stand firm in the faith; be courageous; be strong. Do everything in love.*

*Corinthians 16:13-14*

**Truth** between every member of the school community allows the strong relationships we value to be built, maintained and flourish.

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*Therefore, putting away lying, let every man speak truth with his neighbour, for we are members one of another.*

*Ephesians 4:25*

**Respect** is reflected in how we care for ourselves, each other, the environment and our community.

*“So in everything, do to others what you would have them do to you.”*

*Matthew 7:12*

## Aims and Objectives

At Great Rollright School we aim to provide an attractive, caring, inclusive learning environment which will nurture the development of every child in our care, enabling them to become effective and proactive independent learners who will have a positive approach to lifelong learning and their future roles in society.

We aim to offer a stimulating and challenging curriculum, which is broad, balanced and differentiated to meet the needs of every child whilst maintaining high expectation and equality of opportunity.

In our learning environment we aim to:

- Meet the individual needs of every child in our community, providing appropriate learning experiences so the child can achieve his/her full potential.
- Ensure the children acquire a wealth of knowledge and understanding, and a range of skills.
- Set high standards and expectations for our pupils both academically and in their behaviour.
- Develop the child's motivation, confidence and enjoyment of the process of education.
- Establish good role models for future citizenship ensuring all members of the school community work together showing consideration and support for each other.
- We strive to make our school a welcoming and stimulating environment in which to nurture the potential of everyone involved.

We aim to engender:

- Christian values and a sense of right and wrong.
- Self discipline.
- Respect for each other.
- Respect for everyone's possessions
- A pride in ourselves, our work and our school.

We aim to build quality relationships between all those involved with the school; the children, their parents, the staff, the Governors, the Church and the local community. Our school is an integral part of the local community and we welcome the local community into school.

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## **School times:**

8.55 a.m. – 12.05 noon            1.00 p.m – 3.15 p.m.  
Morning playtime: KS2 10.30 a.m. – 10.45 a.m.

Contact details : 01608 737202 or [office.3408@great-rollright.oxon.sch.uk](mailto:office.3408@great-rollright.oxon.sch.uk)

## **Behaviour Management**

We believe that education is about much more than academic standards. It is about how children develop their attitudes and values and become emotionally literate, in order to grow into responsible members of their own community. Emotional Literacy is the ability to feel and express emotions with real understanding, and with enough confidence to be open and honest and positive, even in difficult situations. It is about developing skills as well as understanding. So we aim to enable children to become emotionally literate.

We recognise that children who have positive relationships with those around them will achieve their full potential. We therefore put the building, maintenance and repair of relationships at the heart of everything we do. Restorative Justice is the process that does this. The process of RJ starts from a premise of justice being about right relationships. It puts repairing harm done to relationships and people over and above the need for assigning blame and dispensing punishment. So we aim to put reparation at the centre of all situations.

## **Safeguarding**

We believe that Safeguarding the children in our care is of paramount importance. Therefore, all staff, governors and volunteers must undergo a DBS check. We also train everyone in generalist safeguarding practice and our own systems so we can keep our children safe. There are two designated safeguarding leads in school – Miss Hastings and Mrs Grundy, whom you should speak to if you have any concerns. Volunteers must always remember that it is inappropriate to have physical contact with the children and that no adult uses their mobile phone except in the school office or staffroom.

## **When you are in the classroom:**

You can expect courteous and polite behaviour from the children and they will expect the same from you. Should a child not be coping too well and therefore behaving in an unsatisfactory way please involve the class teacher as there may be a strategy in place to support this child. If you mishandle the situation you might undo previous positive progress. Always talk to the teacher about tricky situations as the teacher must know everything that has gone on whilst a child is in her care. The responsibility for communicating all information to parents lies with the class teacher.

We ask that you avoid wearing too casual clothes such as jeans.

Please try not to involve yourself with children outside your group unless it is a matter of Health and Safety. If you do so your group will not get the experience the class teacher has planned for them.

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If a child has particular special needs for learning or for behaviour you will be informed. However, as with all sensitive information you will share whilst in school, **we expect total confidentiality.**

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