



# GREAT ROLLRIGHT CE PRIMARY SCHOOL

Church End, Great Rollright, Oxon, OX7 5SA 01608 737202

Head Teacher – Miss Michelle Hastings



16<sup>th</sup> July 2020

Dear Parents,

I would like to begin this final letter of the year by thanking you for your support throughout the last few months which have seen huge challenges for all of us. I am very proud of how the school has risen to the Covid-19 crisis; continuing to provide home learning and school-based education for your children in the various ways we have been allowed to. In the end, over 50 children have been enabled to return safely to school and whilst we are acutely aware that 50 children remain at home, we have also worked hard to engage them with daily support, activities and rewards.

We have now received guidance for the proposed return to school for all children in September. Below, you will find details of the plans we are making to achieve this safely. In addition to this, our detailed risk assessment can also be found on the school website. **In September, all children will be expected to return full time to school unless they have an authorised reason for an absence or are unwell. This means that registers will be marked as normal and all non-attendance will be followed up.**

If you have any questions or concerns about the re-opening plans, please don't hesitate to make contact so that we can discuss and address your worries.

The first day in school for your children is Thursday 3<sup>rd</sup> September.

## **School groups**

It is recommended that children are placed into distinct groups and that these groups are kept as separate as possible from other groups in school. Our school groups will consist of a Meadow/Woodland group which will occupy two classrooms and share the outdoor space, a separate Ocean group and a separate Mountain group. The Ocean and Mountains classes will have a staggered playtime and lunchtime pattern to minimise contact outside and our toilets will be separated to match these groups.

## **Timing of the school day**

School will return to the normal times of 8.45 a.m. opening (for 8.55 am registration) and a 3.15 pm finish. The arrival and departure of our bus children will support staggered arrival and departure without needing to alter the day further.

The school gate next to The Old School House or the bottom gate will be the entry point in the morning between 8.45-9.15 am and the exit will be at the far end via the main pedestrian gate. In the afternoon the same system will be in operation between 3.00 pm and 3.30pm. At all other times these gates will be locked and visitors, by appointment only, will use the main pedestrian gate to enter and exit.

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## **Social distancing**

We would ask that you continue to maintain social distancing when leaving/collecting your child and that you leave the site as swiftly as possible. The children will not be expected to distance themselves within their groups in school although desks (where appropriate) will be spaced out, forward facing and children will be asked to maintain a no-touching policy. Routines in school will be adapted to minimize movement around the rooms, cloakrooms and corridors and there will be no whole school gatherings in the hall.

## **Hygiene measures**

Children will be asked to wash/sanitize their hands frequently throughout the day including on arrival in the morning. They also need to bring tissues for any coughs and colds. The school will undergo extra cleaning every evening and throughout the day.

## **Equipment**

Children will need a named water bottle every day and should bring their book bag and PE kit to school as normal. Children will need indoor shoes in school. Any unnecessary items should be left at home.

All children should wear normal school uniform and this should be washed according to your own routine.

## **School dinners**

The kitchen will resume normal service from September with a full menu of hot/cold choices. We ask that you make a full-time commitment to school dinners if you intend to use the service rather than on a day by day basis. The menu can be found on the school website.

## **The school bus**

The bus will be back in operation but will run a reduced service for the first half term. We would ask parents to queue for the bus with their children, observing distancing rules. The children will be asked to sanitise their hands before entering the bus and it will be wiped between runs. Seating will reflect the school groups as far as is possible and with less children it will be possible to spread them out.

## **Bus club, after school club and extra-curricular clubs**

There will be no extra-curricular clubs for the first half term. There will be an opportunity to use our before /after school care club although this is temporarily reduced in length.

For the first half term this will operate as follows -

Mornings - arrival from 8.15 am (payable per 15 minutes)

Afternoons – collection by 4.00 pm (payable per 15 minutes)

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The club will be held in three distinct spaces to reflect the groupings of the school throughout the day. We would ask that you book this care in advance each week via the school office email so that we know the numbers of children to expect each day.

## Possible outbreak of Covid-19 in school

There is a clear plan in place, should a child or adult become unwell at school with the symptoms of Corona virus.

- We will phone you immediately to collect your child and they will be looked after by a first aider wearing PPE in our Dell classroom, away from all other children.
- You will be asked to get your child tested immediately and then inform school of the results. Tests can be arranged by using the website [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus)
- If the test is negative and your child is well, they can return to school.
- If the test is positive, then the procedure for self and family isolation will begin and the school will inform the local health protection team for advice on the next steps.
- The health team will advise us what to do and should a group be required to self-isolate, we will inform you immediately
- If returning to school after a positive test, your child must have had a normal temperature for a minimum of 48 hours

## The school office

The office will remain closed unless you have an appointment. If your child is late, please come to the front door and Ms King will complete the late book on your behalf. Any mail can be left at the window. Please continue to use the telephone and email system for the most effective communication at this time.

## Catching up

It will be our priority to settle all children back into the routines of school life for the first few days. There will also be a period of information gathering to find out where gaps in knowledge lie and then we can make plans to address these. We will continue to offer our full, ambitious curriculum throughout, despite the need for any catch up. Should there be another lock-down or the necessity for home-learning for individuals or groups, our website provision will be ready for re-activation. **If you would be unable to access online learning for your child in this eventuality, then please make this known to your class teacher so that alternative plans can be made ready.**

Of course it is possible, that the situation will change over the holiday period and should this be the case, I will be in touch again. At this point, we wish you a safe and happy summer break and look forward to seeing all of you safely back in September.

With my very best wishes,  
Michelle Hastings

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